



HOSTED BY
COLONIAL FIGURE SKATING CLUB
June 2-5, 2022
Nashoba Valley Olympia - Boxborough, MA

REGISTRATION OPENS: APRIL 1, 2022
REGISTRATION DEADLINE: APRIL 29 2022 at 11:59 EST

The 2022 Colonial Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

COVID-19 EVENT POLICIES

The Colonial Open will comply with all federal, state, and local board of health regulations and protocols in place at the time of the competition. We will also adhere to the regulations of the host facility and U.S. Figure Skating regulations governing sanctioned competitions. Updated COVID-19 related protocols governing the competition will be posted on the [Colonial Open website](#).

EFFECTIVE MONDAY, AUGUST 2, 2021 face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned events or activities despite local, state or facility policies. Review the full update [here](#). Exceptions:

- Athletes practicing or competing on the ice.
- Warming up outside.

EXCEL SERIES INFORMATION

This event is a standard U.S. Figure Skating Nonqualifying Competition – 09/9/2021



The Colonial Open meets the requirements for participation in the [Excel Series](#). Skaters are responsible for submitting a photo of either their final results sheet or protocol for inclusion in the Excel Series standings; results may be submitted here. Additional information on the [2022 Excel Series](#) may be found on [U.S. Figure Skating's Members Only](#) site.

The following events will be run under IJS: Preliminary Plus, Pre-Juvenile Plus, Juvenile, Juvenile Plus, Intermediate, Intermediate Plus, Novice, Junior, and Senior.

ADULT SERIES INFORMATION

Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to adultcompetitionseries@gmail.com by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

TEST LEVEL

Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. For the 2021-2022 competition season, athletes may skate up one level above that for which they qualify but they are not eligible for IJS Test Credit. Note, athletes may not skate down in any event.

AGE RESTRICTIONS / REQUIREMENTS

Singles free skate events (well-balanced program) have the following requirements:

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

ADULT EVENTS

Age classes for all free skate, dramatic entertainment and light entertainment events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in Adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)), and all levels of compulsory moves, solo dance, solo free dance, jumps, spins and dramatic/light entertainment events. Men and ladies will not be combined in adult silver and higher free skate events. Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the right to request proof of age.

EMS REGISTRATION

Entries will be accepted via [EMS Competition Portal](#) with credit card only. Each transaction includes a 3% credit card fee.

Registration Deadline: 04/29/2022 at 11:59 EST
NO LATE ENTRIES WILL BE ACCEPTED.

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then "Competition Registration"
4. Choose "COMPETITION NAME" from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

FOREIGN SKATERS

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

PARTNERED EVENTS

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. pairs) with at least one minor athlete must complete SkateSafe training.

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SkateSafe training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

REFUND POLICY

Entry fees will not be refunded after April 30, 2022 unless there is no competition, or the event is canceled. Per USFS rule 3058, once entries have closed, entry fees are only refundable if the competition is not held. There will be no refunds for medical withdrawals. If the 2022 Colonial Open competition is not held due to compliance with COVID-19 related federal, state, and local guidelines, a full refund of competition fees will be issued to participants. Online processing fees are non-refundable at any time.

Two skaters constitute an event. Events with only one entry after the combining of events by the referee are considered canceled, and the sole skater will be offered a refund, or the opportunity to skate with judges.

SCHEDULE

This event is a standard U.S. Figure Skating Nonqualifying Competition – 09/9/2021



Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

FACILITIES

The competition will be held at Nashoba Valley Olympia, 34 Massachusetts Avenue, Boxborough, Massachusetts. The Nashoba Valley Olympia facility has handicap access ramps at the main entrance and inside Olympia III. The competition will utilize the following ice surfaces:

- Olympia I, ice surface is 186' x 87'
- Olympia II, ice surface is 183' x 84'
- Olympia III, ice surface is 184' x 82' with round corners

EMS MUSIC UPLOAD

DEADLINE: MAY 20, 2022 at 11:59 EST

ANY MUSIC RECEIVED AFTER THE DEADLINE WILL INCUR A \$20 LATE FEE

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

Competitors participating in events with music are required to upload their music to [EMS Competition Portal](#) no later than **MAY 20, 2022**. After this date, skaters will be locked out of this feature and subject to a **\$20 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. **If you need assistance, email: productsupport@usfigureskating.org**

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below. No CDs will be accepted, please use EMS music upload. Competitors must bring a digital copy of their competition music as a backup in case there is an issue with their music.

MUSIC CRITERIA

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz. This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

EMS PLANNED PROGRAM CONTENT (PPC)

DEADLINE: May 20, 2022 at 11:59 EST

ANY MUSIC RECEIVED AFTER THE DEADLINE WILL INCUR A \$20 LATE FEE

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

Competitors participating in IJS events are required to submit PPC in [EMS Competition Portal](#) no later than **MAY 20, 2022**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$20 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. **If you need assistance, email productsupport@usfigureskating.org**

LIABILITY

U.S. Figure Skating, Colonial Figure Skating Club, Inc., Nashoba Valley Olympia and Olympus Realty Trust, Inc., accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook. By participating at the Colonial Open Competition, you agree to release, indemnify and hold harmless Colonial Figure Skating Club, Inc., Nashoba Valley Olympia, Inc., and Olympus Realty Trust, and all of their directors, officers, agents, insurers, attorneys and employees, from any and all claims, demands, losses, damages or injury, whatsoever, of any kind or nature, that may sustain as a result of you (or your child's) participation.

ONSITE CHECK-IN

Competition check in on the day of the event will be outside. Registration will be open one hour before the first event of the day and will remain open until 30 minutes prior to the last scheduled event.

LOCKER ROOMS

We anticipate being able to offer locker rooms, however, a decision regarding the use of locker rooms and changing areas will be communicated in advance of the competition by email and on the event website. If locker rooms and changing areas are available for use at this event, they will be open for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SafeSport Handbook (both found on the [U.S. Figure Skating SafeSafe](#) page).

PRACTICE ICE

Unofficial practice ice (UPI) is not included in your entry fee and can only be purchased through the EMS Skater Portal. A timeline for practice ice sales periods will be available for viewing on the Main Page of your skater portal. We will offer a pre-purchase window (with session selection), along with open sales. Pre-Purchase practice ice will open at the start of registration and will close April 30, 2022 @ 11:59 PM. Information regarding practice ice will also be emailed out to all competitors and posted on the event website.

Practice Ice Resources for Skaters: [Pre-Purchase](#) and [Selection](#) | [Open Sales](#)

PHOTO/VIDEO

All photography and recording are restricted to hand-held battery-operated equipment, without monopod or tripod. Photography or recording for any commercial purpose is strictly prohibited. **To ensure safety of participants, flash photography is not permitted at any time.**

Note, per U.S. Figure Skating policy, photographing and/or recording of any one other than your own skater is strictly prohibited.

AWARDS

Awards provided for 1st – 4th place in all categories and will be presented off ice and will be picked up at the awards table outside the rink approximately 30 minutes after the conclusion of their event. Additionally, the Carolyn Pierce Artistry Trophy will be awarded to the Juvenile Girl and Boy with the highest overall Performance Component as determined by the judges.

VOLUNTEER INFO

If you are interested in volunteering for the event, please reach out to events@colonialfsc.com

OFFICIAL NOTICES

A tentative schedule of events will be posted prior to the competition. Official competition notices will be published on our website: <https://www.colonialfsc.com/colonialopen> . In addition, participants, coaches or entrants may receive email communications from the competition committee.

It is the responsibility of each competitor, parent and coach to check for any schedule changes and/or additional information. Skaters are requested to arrive 1 hour prior to the scheduled time of their event.

TEST CREDIT

Skaters that meet the requirements for test credit in the Freeskate event may request their test credit forms at registration. Test Credit Packets can be picked up at the registration desk, and all forms must be completed prior to the end of the competition and will not be accepted after the close of the competition. Test credit packages are \$25.00 and payable via check to the Colonial Figure Skating Club. **Any athlete skating up TWO levels are not eligible to receive test credit. Packets will not be mailed.**

IMPORTANT NOTICE FOR ALL COACHES

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by U.S. Figure Skating. Each participants will be allowed ONE coach. Coaches will be issued a venue credential when they arrive at the competition venue and their compliance with USFS coaching requirements has been verified. Athletes MUST list their coach in the EMS registration system.

A coach must be included within a skater's registration or updated through their EMS Skater Portal via "[My Coaches](#)." All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, there is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS COACH RESOURCES

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

COACH/CHOREOGRAPHER

- Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - a. The background check will be valid for two seasons, the one in which it was completed plus one additional.
- If 18 years or older, must complete annual SafeSport Training. *
 - a. The training will be valid for 365 days from date of completion and there is no cost for the training/certification.

- Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- Must agree to the U.S. Figure Skating Code of Ethics. *
- Must complete three waivers:
 - a. Assumption of Risk, Waiver and Release and Indemnification Agreement
 - b. Medical Consent
 - c. Name and Likeness Release and Consent Agreement. *
- If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

LEARN TO SKATE USA COACH

- Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - a. The background check will be valid for two seasons, the one in which it was completed plus one additional.
- If 18 years or older, must complete annual SafeSport Training. *
 - a. The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

* Accessible via U.S. Figure Skating Members Only Website:

www.usfsaonline.org Person  Icon or Account Member Profile Compliance

CONTACT INFO

If you have questions, please contact Aimee Buchanan at buckysk8s@gmail.com or Heather Plotkin at events@colonialfsc.com

HOTEL ACCOMODATIONS

Hotel accommodations provided by Avanti Travel (800) 560-9946, see our website (www.colonialfsc.com) for details.

AIRPORT INFORMATION

- Boston Logan International Airport – Airport Code: BOS
- Manchester Regional Airport (NH) – Airport Code: MHT
- Providence TF Green (RI) – Airport Code: PVD

EVENTS OFFERED AND ENTRY FEES

SINGLES	IJS/6.0	1st EVENT	2nd EVENT	3rd + EVENT
Excel Free Skate (Beginner - Pre-Juvenile)	6.0	\$110	\$90	\$80
Excel Free Skate (Juvenile-Senior & all Plus Events)	IJS	\$155	\$90	\$80
Well Balanced Short Program (Intermediate - Senior)	IJS	\$155	\$90	\$80
Well Balanced Free Skate (No Test - Pre-Preliminary)	6.0	\$110	\$90	\$80
Well Balanced Free Skate (Preliminary - Senior)	IJS	\$155	\$90	\$80
Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr)	IJS	\$155	\$90	\$80
PAIRS	JUDGING	1st EVENT	2nd EVENT	3rd + EVENT
Short Program (Intermediate-Senior)	IJS	\$155	\$90	\$80
Free Skate (Juvenile-Senior)	IJS	\$155	\$90	\$80
Combined (Intermediate Novice-Senior) – SP & FS	IJS	\$260	\$90	\$80