



38th ANNUAL COLONIAL OPEN & ADULT CHALLENGE
HOSTED BY
COLONIAL FIGURE SKATING CLUB
June 1-4, 2023
Nashoba Valley Olympia - Boxborough, MA

REGISTRATION OPENS: APRIL 1, 2023
REGISTRATION DEADLINE: APRIL 28, 2023 at 11:59 PM EST

This event is a standard U.S. Figure Skating Nonqualifying Competition



The 2023 Colonial Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered members of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

COVID-19 EVENT POLICIES

The Colonial Open will comply with all federal, state, and local board of health regulations and protocols in place at the time of the competition. We will also adhere to the regulations of the host facility and U.S. Figure Skating regulations governing sanctioned competitions. Updated COVID-19 related protocols governing the competition will be posted on the [Colonial Open website](#).

EXCEL SERIES INFORMATION

The Colonial Open meets the requirements for participation in the [Excel Series](#). Additional information on the [2023 Excel Series](#) may be found on [U.S. Figure Skating's Members Only](#) site.

Skaters must register to participate in the Excel Series prior to competition at designated competitions in order to have their points recorded and seen in standings.

[Excel Series Registration](#) | [2023 Excel Series Information](#)

The following events will be run under IJS: Preliminary Plus, Pre-Juvenile Plus, Juvenile, Juvenile Plus, Intermediate, Intermediate Plus, Novice, Junior, and Senior.

ADULT SERIES INFORMATION

Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to adultcompetitionseries@gmail.com by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

EVENTS OFFERED

[Click HERE](#) to view the program requirements for the current season.

SINGLES	JUDGING	1st Event Price	2nd Event Price
Excel Free Skate (Beginner - Pre-Juvenile)	6.0	\$110	\$90
Excel Free Skate (Juvenile–Senior & all Plus Events)	IJS	\$160	\$100
Well Balanced Short Program	IJS	\$160	\$100
Well Balanced Free Skate (No Test - Pre-Preliminary)	6.0	\$110	\$90
Well Balanced Free Skate (Preliminary - Senior)	IJS	\$160	\$100
Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr)	IJS	\$130	\$100
Adult Beginner & High Beginner Free Skate	6.0	\$110	\$90
PAIRS	JUDGING	1st Event Price	2nd Event Price
Short Program (Intermediate - Senior)	IJS	\$160	\$100
Free Skate (Juvenile - Senior)	IJS	\$160	\$100
Combined Short Program & Free Skate (Intermediate, Novice, Junior, Senior)	IJS	\$300	\$300
THEATRE ON ICE	JUDGING	1st Event Price	2nd Event Price
TOI/CE (1 - 4)	6.0	\$350	\$250
Preliminary	6.0	\$350	\$250
Intermediate	6.0	\$350	\$250
Novice	6.0	\$350	\$250
Junior	6.0	\$350	\$250
Senior	6.0	\$350	\$250
Open	6.0	\$350	\$250
Adult	6.0	\$350	\$250
Adaptive/Unified	6.0	\$350	\$250
SHOWCASE	JUDGING	1st Event Price	2nd Event Price
Emotional Performance (Adult)	CJS	\$110	\$90
Choreographic Artistry (Adult)	CJS	\$110	\$90
Lyrical Pop (Adult)	CJS	\$110	\$90
Character Performance (Adult)	CJS	\$110	\$90
Comedic Impressions (Adult)	CJS	\$110	\$90
Interpretive (Adult)	CJS	\$110	\$90
SPECIALTY	JUDGING	1st Event Price	2nd Event Price
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	6.0	\$110	\$90
Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$110	\$90
Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$110	\$90

TEST LEVEL

For competitions held after December 1, singles athletes may register based their highest test passed as of the entry deadline OR the level of their paid EMS Series Application for the National Qualifying Series (NQS) or National Excel Series (Excel) which will establish the athlete's competitive level ("floor") deadline.

For example, if an athlete passed their junior free skate test in November and competed in the 2022-23 NQS as a Novice from July - September, they may register for either novice or junior in excel or well-balanced events. The novice level will remain their **competitive floor** until they complete an EMS Series Application at the junior level or higher for NQS or Excel. For additional information on these eligibility updates, click [here](#).

Eligibility Notes:

1. The singles free skate test levels will remain as a minimum requirement to compete.
2. Athletes may not skate down in any event.
3. This update does NOT apply to Adult, Showcase and Solo Dance.

If an athlete, coach, parent and/or guardian needs assistance with confirming their eligibility, email events@usfigureskating.org.

AGE RESTRICTIONS / REQUIREMENTS

Singles free skate events (well-balanced program) have the following requirements:

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

ADULT EVENTS

Age classes for all free skate, dramatic entertainment and light entertainment events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee. Men and ladies will be combined in Adult 1 through adult bronze free skate events (based on the [Adult Competition Series rules](#)), and all levels of compulsory moves, solo dance, solo free dance, jumps, spins and dramatic/light entertainment events. Men and ladies will not be combined in adult silver and higher free skate events. Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place, skate up to the next higher level (if this provides a competitor) or be issued a refund. The chief referee reserves the right to request proof of age.

SKATESAFE® COMPLIANCE

For full details about SkateSafe® compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe® webpage: www.usfigureskating.org/skatesafe.

COACHES

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources (not TOI):

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

EMS Coach Resources (TOI only):

- [Team Management Guide](#)

TEAM SERVICE PERSONNEL

Teams are permitted a maximum of two team service personnel. Team service personnel must have a green lighted background check and completed SafeSport™ training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates). In order to be added in EMS, the individual must first be added in the team's profile through Members Only.

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training.

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe® compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

EMS REGISTRATION

Entries will be accepted via [EMS Competition Portal](#) with credit card only. Each transaction includes a 3% credit card fee.

Registration Deadline: 04/28/2023 at 11:59 EST
NO LATE ENTRIES WILL BE ACCEPTED.

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then "Competition Registration"
4. Choose "COMPETITION NAME" from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

ONLINE REGISTRATION VIA EMS (TOI TEAMS)

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** "EMS Event Management System" button.
4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition's name.

NOTE: Only the competitions for which your team(s) are eligible will appear.
7. Walk through the on-screen registration process which will include:
 - a. Team Verification: Confirm the team's information is accurate.
 - b. Registration Overview: Review general information about the competition.
 - c. Event Selection: Confirm the event you are registering the team for is accurate.
 - d. Competition Roster Selection: Click the "**Add Skaters**" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.
 - e. Coach Information: Click the "**Add Coaches**" link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
 - f. Team Service Personnel Information: Click the "**Add Team Service Personnel**" to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete

until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

FOREIGN SKATERS

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

PARTNERED EVENTS

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. pairs) with at least one minor athlete must complete SkateSafe® training.

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SkateSafe® training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe® compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

REFUND POLICY

Entry fees will not be refunded after April 28, 2023 unless there is no competition, or the event is canceled. Per USFS rule 3058, once entries have closed, entry fees are only refundable if the competition is not held. There will be no refunds for medical withdrawals. If the 2023 Colonial Open competition is not held due to compliance with COVID-19 related federal, state, and local guidelines, a full refund of competition fees will be issued to participants. Online processing fees are non-refundable at any time.

Two skaters constitute an event. Events with only one entry after the combining of events by the referee are considered canceled, and the sole skater will be offered a refund, or the opportunity to skate with a panel of judges.

SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

FACILITIES

The competition will be held at Nashoba Valley Olympia, 34 Massachusetts Avenue, Boxborough, Massachusetts. The Nashoba Valley Olympia facility has handicap access ramps at the main entrance and inside Olympia III. The competition will utilize the following ice surfaces:

- Olympia I, ice surface is 186' x 87'
- Olympia II, ice surface is 183' x 84'
- Olympia III, ice surface is 184' x 82' with round corners

EMS MUSIC UPLOAD

DEADLINE: MAY 20, 2023 at 11:59 EST

ANY MUSIC RECEIVED AFTER THE DEADLINE WILL INCUR A \$20 LATE FEE

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

Competitors participating in events with music are required to upload their music to [EMS Competition Portal](#) no later than **MAY 20, 2023**. After this date, skaters will be locked out of this feature and subject to a **\$20 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. **If you need assistance, email: productsupport@usfigureskating.org**

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below. No CDs will be accepted, please use EMS music upload. Competitors must bring a digital copy of their competition music as a backup in case there is an issue with their music.

MUSIC CRITERIA

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz. This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

EMS PLANNED PROGRAM CONTENT (PPC)

DEADLINE: May 20, 2023 at 11:59 EST

ANY MUSIC RECEIVED AFTER THE DEADLINE WILL INCUR A \$20 LATE FEE

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

Competitors participating in IJS events are required to submit PPC in [EMS Competition Portal](#) no later than **MAY 20, 2023**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$20 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. **If you need assistance, email productsupport@usfigureskating.org**

LIABILITY

U.S. Figure Skating, Colonial Figure Skating Club, Inc., Nashoba Valley Olympia and Olympus Realty Trust, Inc., accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook. By participating at the Colonial Open Competition, you agree to release, indemnify and hold harmless Colonial Figure Skating Club, Inc., Nashoba Valley Olympia, Inc., and Olympus Realty Trust, and all of their directors, officers, agents, insurers, attorneys and employees, from any and all claims, demands, losses, damages or injury, whatsoever, of any kind or nature, that may sustain as a result of you (or your child's) participation.

ONSITE CHECK-IN

Competition check in on the day of the event will be outside. Registration will be open one hour before the first event of the day and will remain open until 30 minutes prior to the last scheduled event.

LOCKER ROOMS

GENERAL LOCKER ROOMS

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes under 11 years old that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe® Handbook (both found on the [U.S. Figure Skating SkateSafe®](#) page).

TEAM LOCKER ROOMS

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe® policy and U.S. Figure Skating Rulebook.

PRACTICE ICE

Unofficial practice ice (UPI) is not included in your entry fee and can only be purchased through the EMS Skater Portal. A timeline for practice ice sales periods will be available for viewing on the Main Page of your skater portal. We will offer a pre-purchase window (with session selection), along with open sales. Pre-Purchase practice ice will open at the start of registration and will close April 30, 2023 @ 11:59 PM. Information regarding practice ice will also be emailed out to all competitors and posted on the event website.

Practice Ice Resources for Skaters: [Pre-Purchase](#) and [Selection](#) | [Open Sales](#)

PHOTO/VIDEO

All photography and recording are restricted to hand-held battery-operated equipment, without monopod or tripod. Photography or recording for any commercial purpose is strictly prohibited. **To ensure safety of participants, flash photography is not permitted at any time.**

Note, per U.S. Figure Skating policy, photographing and/or recording of any one other than your own skater is strictly prohibited.

AWARDS

Awards provided for 1st – 4th place in all categories and will be presented off ice and will be picked up at the awards table outside the rink approximately 30 minutes after the conclusion of their event. Additionally, the Carolyn Pierce Artistry Trophy will be awarded to the Juvenile Girl and Boy with the highest overall Performance Component as determined by the judges.

VOLUNTEER INFO

If you are interested in volunteering for the event, please reach out to events@colonialfsc.com

OFFICIAL NOTICES

A tentative schedule of events will be posted prior to the competition. Official competition notices will be published on our website: <https://www.colonialfsc.com/colonialopen> . In addition, participants, coaches or entrants may receive email communications from the competition committee.

It is the responsibility of each competitor, parent and coach to check for any schedule changes and/or additional information. Skaters are requested to arrive 1 hour prior to the scheduled time of their event.

TEST CREDIT

Skaters that meet the requirements for test credit in the Freeskate event may request their test credit forms at registration. Test Credit Packets can be picked up at the registration desk, and all forms must be completed prior to the end of the competition and will not be accepted after the close of the competition. Test credit packages are \$25.00 and payable via check to the Colonial Figure Skating Club. **Any athlete skating up TWO levels are not eligible to receive test credit. Packets will not be mailed.**

CONTACT INFO

If you have questions, please contact Aimee Buchanan at buckysk8s@gmail.com or Heather Plotkin at events@colonialfsc.com

HOTEL ACCOMODATIONS

Hotel accommodations provided by Avanti Travel (800) 560-9946, see our website (www.colonialfsc.com) for details.

AIRPORT INFORMATION

- Boston Logan International Airport – Airport Code: BOS
- Manchester Regional Airport (NH) – Airport Code: MHT
- Providence TF Green (RI) – Airport Code: PVD