

Attention All Coaches!
Coaches' Registration Process Begins July 1, 2008

At the 2007 U.S. Figure Skating Governing Council meeting, the Board of Directors and Governing Council passed a new coaches' registration policy that will become effective July 1, 2008 for the 2008-09 skating season. This new policy will consist of three major components:

1. Successfully passing background screening
2. Providing proof of coaches' liability insurance
3. Paid full membership in U.S. Figure Skating – home club or individual member

Beginning July 1, 2008, all coaches will have to comply with the coaches' registration policy in order to be allowed to instruct/coach during the following sanctioned activities during the 2008-09 skating season:

- All qualifying and nonqualifying competitions
- Test sessions
- All performances including ice shows, exhibitions, recitals and carnivals
- Any other U.S. Figure Skating-sanctioned club activities

U.S. Figure Skating has worked with National Center for Safety Initiatives (NCSI) to ensure that this process is convenient, secure and confidential. The process for screening is simple and generally takes about five minutes. When U.S. Figure Skating receives a “green light” from NCSI and verification of coaches' liability insurance from each coach, the registration process will be finalized and a **NEW** U.S. Figure Skating registration card will be issued to the coach.

Process for coaches to register: After June 1, 2008, there will be a link from the U.S. Figure Skating home page (www.usfigureskating.org) for coaches to register. All coaches who wish to continue teaching in sanctioned activities will have to register themselves by logging into the Members Only site. Once logged in, the process will be self-explanatory and, upon payment, the coach will be directed to the NCSI site for screening.

Coaches must still be full members of U.S. Figure Skating through either a home club or as an individual member. This process has not changed from the past year. Coach registration is an additional process to holding membership.

In order to meet the qualifying competition registration deadline, all coaches must submit their information for a background screen no later than August 1, 2008, and must be a current member of U.S. Figure Skating and the Professional Skaters Association.

Process for the club: A list of all coaches who have successfully registered will be available to club officers, test chairs, membership chairs and officers who have access to the Members Only site. A PDF will be updated weekly and posted on the web site as well. Please check this list and verify that coaches have successfully registered before allowing them to teach in your sanctioned events. You also may ask to see their registration card at check-in.

Review of background search findings: Should an applicant contest a U.S. Figure Skating decision to deny membership or participation in U.S. Figure Skating activities based on a “red light”-finding from the background search, the applicant has the right to appeal the decision to U.S. Figure Skating pursuant to a process established by U.S. Figure Skating.