



P.O. Box 517, West Acton, MA 01720
Telephone: 978-263-3450 Fax: 978-263-1816
Email: colonial@colonialfsc.com

New Professional Application Process

To All Professional Applicants: Please Read Carefully. This is a guide to explain our application process at Colonial Figure Skating Club, Inc. (CFSC).

- ◆ Please send your application to the CFSC office. This allows the office to record the application and copy it for review by the Professional Committee Chair.
- ◆ The application shall be reviewed for its content by the Professional Committee Chair.
- ◆ The Professional Committee Chair will determine if the Full Professional Membership Package is complete. The Professional Applicant will be contacted by the Professional Interview Committee Chair if any of the items required by the CFSC Professional Membership Application have not been included.
- ◆ An applicant may, at any time, submit an application for Guest Professional Status. Current Guest Pro Policy allows for fourteen (14) days per year. The Guest Pro Policy will not be extended past the fourteen (14) days Board-approved policy. The fourteen (14) day Guest Pro Policy may be used by the Professional Applicant at any time once your application has been received by the CFSC office. (Complete Guest Professional application and requirements are available in the Professional package or in the CFSC office).
- ◆ Upon completion of the Professional Membership Application, an interview date shall be agreed upon and granted. This interview shall be conducted by the Professional Committee Members and the Chair.
- ◆ After the interview is completed, the Professional Committee will vote to recommend or not recommend the Professional Applicant to the CFSC Board of Directors for approval. The applicant's CORI results must be submitted prior to referral to the CFSC Board of Directors (the Board typically meets on the second Monday of every month). The CFSC Board of Directors will then vote on the Professional Candidate and the Candidate is then notified of the Board of Directors' decision.